

Naples City Council

April 28, 2016

Minutes

The regularly scheduled meeting of the Naples City Council was held April 28, 2016, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, and Dan Olsen. Kenneth Reynolds was absent.

COUNCIL MEMBERS ATTENDING

Others attending were Jim Harper, Liberty Best, Jamie Walker, Jessica Alexander, Doug Folsom, Scott Chew, Tami Chew, Orlan Anderson, Connie Patton, Mark Watkins, Joshua Bake and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Dan Olsen offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. Mayor Baker and Councilman Long both wanted to add an item under 'Other Matters.' Dennis Long **moved** to approve the agenda. Gordon Kitchen **seconded** the motion. The motion passed with all those in attendance voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the April 14, 2016-regular city council meeting for approval. Robert Hall **moved** to approve the minutes. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker presented the minutes of the April 11, 2016-emergency meeting. Dan Olsen **moved** to approve the minutes. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

Mayor Baker asked if anyone had something they wanted to follow up on from the previous meeting. Councilman Kitchen asked if any more information was gained on whether or not B.H.I. is responsible for the utility costs of the fire station while it was still under construction. Joshua said he had not heard back from B.H.I. so he tried to follow up with Justin

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Wallace with FFKR and had not heard back from him yet.

Council Olsen asked about the replacement of the mallets for the musical instruments at the park. Jim said they have been ordered but didn't know anything beyond that. Councilman Olsen asked him if he would follow up on that.

Connie Patton presented the bills in the amount of \$27,325.43. Councilman Long **moved** to approve the bills. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

APPROVAL OF THE BILLS

Orlan Anderson came before the Council to explain an upcoming event they are planning. Mr. Anderson said he was not there to ask for money. He told the Council there are several Southern Utah counties that hold ATV jamborees and they are very successful. He said there are several trails in our area and they decided they would like to try and host one. He told the Council he was looking for the support of the local governments as some of the ATV trail heads will have to be accessed through the City. Mr. Anderson said they spoke with the management at the Microtel who are very interested in having their motel serve as the base for everyone to meet. He said they are planning the event for July and have advertised on social media and through different groups. He stated they were also planning evening activities such as barbeques and rodeos. Council members encouraged Mr. Anderson to work with Chief Watkins in determining what roads could be used. Councilman Long also expressed his appreciation for picking the Microtel to serve as their base.

ATV JAMBOREE EVENT

Doug Folsom with Utah Local Governments Trust came to present a safety award to Naples City. Mr. Folsom said the award is given when entities work toward preventing claims and unnecessary losses. He thanked Jim Harper, Chief Watkins and Joshua Bake for implementing those practices and requirements in order to qualify for the award. Mr. Folsom said there was a cash award, along with future discounts on insurance premiums, given in association with

U T A H L O C A L GOVERNMENTS TRUST AWARD

the plaque he presented. Mayor and Council thanked Mr. Folsom for coming and the others for their efforts in obtaining this award.

Representative Chew addressed the Council and gave an update on the latest legislative session. Mr. Chew reported on several of the bills considered this last session and their potential impact on the City. He stated water was a big issue, air quality, education, and Justice Courts. Mr. Chew invited the Council to contact him with anything they feel concerned about so he can weigh in on it. He stated how much he enjoys being able to represent the Basin.

Mayor Baker reminded the Council they told Uintah County Commissioners they would put the proposal for the Storm Water Master plan back on the agenda for a final decision. He stated he attended the meeting with Vernal City where this was discussed and they voted to not go with it at this time. Councilman Kitchen said as he has continued to review this, and he wanted to thank CIVCO for their work on identifying issues in Naples City, he thinks the City can do many of these projects on their own and at a better cost. He said as they do some of the projects they need to make sure the County is notified of those. Councilman Kitchen said they also need to keep in mind the airport has only been engineered for a ten-year storm and they need to make sure they don't move more water onto them than they can handle. Councilman Kitchen said as they looked at where the money could come from he was still not comfortable with how favorably the canal companies were coming out in this. Mayor Baker said the intent is good and the project is good but the timing is not good for the money. Mayor Baker said the City will continue to try and mitigate anything within the City. Councilman Kitchen said now is not the time with the funding. Mayor Baker thought maybe the County should try and use money to update the 2008 study and the costs associated with each project. Councilman Long and Councilman Hall both expressed their hesitancy to go with the project at this time. Mayor Baker stated he was glad the County included the City and it was good to try and come together to work on this. Councilman Olsen and Councilman Kitchen felt it brought awareness of each other as neighbors and taking surrounding areas into consideration when you are making decisions that affect the whole area. Councilman Kitchen also stated he was disappointed in the engineering of the airport and how that limits what the City will be able to do in this regard. Robert Hall **moved** to not participate in

LEGISLATIVE UPDATES

DISCUSSION ON PROPOSAL BY UINTAH COUNTY FOR STORM WATER MASTER PLAN

the drainage project at this time. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Joshua Bake submitted the actual travel expenses for his trip to St. George for the finance conference. He stated he learned a lot of really good things. The final cost was \$506.68. Gordon Kitchen **moved** to approve the travel. Dan Olsen **seconded** the motion. The motion passed with all the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Absent
Gordon Kitchen	Aye

***RATIFY TRAVEL FOR
JOSHUA BAKE***

Chief Watkins submitted a travel request for Lieutenant Cox to attend a Child Abuse Symposium. Chief Watkins explained the CJC pays the cost of the training and the only request being made was for the \$90 per diem. Gordon Kitchen **moved** to approve the request. Robert Hall **seconded** the motion. The motion passed with a roll call vote as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Absent
Gordon Kitchen	Aye

***TRAVEL REQUEST FOR
POLICE DEPARTMENT***

Jim Harper submitted a request for two signs for the road department. He told the Council the signs are to be used by the road department so they don't have to use flaggers while they crack seal the roads. Jim submitted two bids for the signs. Mayor Baker asked about the MUTCD standards. Jim said those were federal standards for traffic control. Jim said they use it for marking the roads and for road standards. Joshua looked it up and said it is the manual on uniform traffic control devices. Mayor Baker wanted to know if those were UDOT standards. Jim said UDOT standards can go higher than those set by the uniform standards and they usually go by UDOT standards. Mayor Baker wanted to know why they did that. Jim said UDOT changed their standards due to accidents and injury and tried to make them safer. Councilman Kitchen said he can understand why UDOT would do that because their roads are heavily traveled but the City's are not. Mayor Baker said they might need to come down on some of those standards where their roads

***APPROVE EXPENDITURE
FOR ROAD SIGNS***

are not as busy. Jim said they could do that to a certain extent but it is still the safety of the public, the safety of the construction, and the safety of their crew. Jim said they do a lot of work on the highway and they have to use those standards. Mayor Baker said he understands that but when they are not on the highway they could use the uniform standards. Mayor Baker thought they might want to look at those. Jim said he would like to bring a report showing the difference of the standards. Councilman Kitchen said if he was going to do that he wanted to see the fiscal impact of the differences. He wanted to know what the cost difference is going to be to maintain them. With no other discussion Dan Olsen **moved** to approve \$519.09 for the signs. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

Mayor Baker stated he placed the discussion on the lease agreement for a backhoe back on the agenda after talking with another entity about this agreement. Joshua Bake said he spoke with the person in charge of the lease agreements and was told they would open up the program for this one week only to honor those people who were in the process of trying to lease these vehicles. He stated it would be a five year agreement and the City would receive a new backhoe each year. He stated this would be for 300 hours of use on the machine and anything over that would be \$20 per hour. Joshua said everything looked in order and he thought it would be a good deal. Councilman Hall wanted to know who would insure the backhoe. Mayor Baker thought there would be a warranty on it. Joshua said there are warranties that would cover the parts but the City would insure it though ULGT. Councilman Kitchen wanted to know why we needed this "deal." Mayor Baker said we don't necessarily need the "deal," he just got more in depth about it because Ashley Valley Water & Sewer is going to do two of these. Mayor Baker said he thought they just needed to check into it. Councilman Kitchen wanted to know what the purpose of it would be, why do they need it. Joshua said if they were to rent a backhoe two times they would have paid for it with the lease. He said they can do without it but there are

***DISCUSSION ON LEASE
AGREEMENT FOR
BACKHOE***

certain projects they can do faster with it. Councilman Kitchen wanted him to identify the projects. Mayor Baker said they could work on the issue in Sunstone, they could do ditch cleaning, he said they could clean up the barrow ditches. Mayor Baker said he wasn't overly advocating it. He said he checked into a little bit more and thought they could bring it back for discussion because the price will go up. Councilman Kitchen said his opinion was they don't have a use for it. Jim said they could use it for the barrier by the fire station and they have some old road cuts that need repaired. Councilman Long said he didn't have a problem with it because he knew they were going to find ways to use it. Councilman Hall was worried about the hidden fees and wondered how much more it was really going to cost. Mayor Baker said you'll have the fuel and regular maintenance of it. Councilman Long wanted to know if Jim knew if other entities who have utilized this program are happy with it. Jim said Vernal City is. Mayor Baker said he knew AVW&S was going to do two of them. Councilman Kitchen said that is the business they are in. Councilman Olsen said he wouldn't be opposed to a one year lease to see how it works. Councilman Hall said if they are only going to enter into the lease for one year he would make that **motion**. A discussion was then held about whether or not this really could be a yearly lease and if the money was available in the budget. Councilman Hall **amended** his motion to enter the lease agreement for up to five years. Dan Olsen **seconded** the motion. The motion passed with the following vote:

Gordon Kitchen	Nay
Kenneth Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

Joshua Bake asked the Council for approval to send a request for proposal notice to the newspaper for audit services. He stated Bob Foley has been doing the audit for the past several years and their firm was recently sold. Joshua said the new company did a fantastic job but felt this was a good time to request a bid for those services. Joshua said they have a sample RFP ready to go out. Dennis Long **moved** to approve sending the notice. Gordon Kitchen **seconded** the motion. The motion passed with all voting in the affirmative.

***APPROVE REQUEST FOR
PROPOSAL NOTICE FOR
AUDIT SERVICES***

Joshua Bake said the City sponsored an essay contest for the

ESSAY CONTEST FOR

new fire station. He said students from Naples Elementary and Davis Elementary 4th and 5th grades participated. Joshua said the teachers graded the essays and gave their recommendations to him and Joshua was asking the Council to read them and select their top three. He said the students assignment was "Firefighters My Heroes." Josh said they would notify the winners and invite them and their parents to the open house where they would recognize them. He said they will know they have won when they come to the open house. He said they will announce at the open house who was selected as first, second, and third place finish and then have the student slide down the fire pole, take their picture, and invite them to a Council meeting to present them with the picture. Joshua asked the Council to have their top three choices back to him by Monday.

Mayor Baker said the Council previously approved \$500 for the Chamber fire station open house. He said he would like to increase that amount to \$1,000. Dan Olsen **moved** to approve up to \$1,000 for the open house. Robert Hall **seconded** the motion. Councilman Kitchen wanted to know why it went up by \$500. Mayor Baker said it became an issue to try and collect the money from the Chamber members who would be attending so he decided to have the City pay for the lunches. With no other discussion the motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Absent
Gordon Kitchen	Nay

Joshua Bake updated Council members on the status of the budget at this time. He showed the actual budget and the trend of the last three years with revenue and expenditures. Joshua explained the need for budget cuts at this time and gave his recommendations. Joshua pointed out how well each of the departments are doing to keep expenditures under control. He recognized both Chief Watkins and Jim Harper for the cuts they have made and how well they have managed their departments to help keep expenditures down. Joshua pointed out that in actual amounts total revenue was 3.5% over actual total expenditures. He stated he would go over these amounts in greater depth when the Council met to open and amend the budget.

NAPLES FIRE STATION

DISCUSSION AND APPROVAL OF EXPENDITURES FOR FIRE STATION OPEN HOUSE

REVIEW FINANCIAL REPORTS/BUDGET UPDATE

Mayor Baker noted the Chamber was holding an awards banquet on May 12, 2016 and the Council is invited. There was a discussion to cancel the meeting but Nikki reminded the Council they needed to have a tentative budget adopted by then and Joshua reminded them of the final approval for the FedEx building. Robert Hall **moved** to change the meeting time to 8:30 p.m. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

***OTHER MATTERS OR
FUTURE COUNCIL
MATTERS***

Councilman Long asked about the road patch at 500 E 2500 South. Jim Harper said it was a temporary patch and it would be repaired when the weather warms up.

Nikki Kay asked the Council if they would set a public hearing on May 12, 2016 to open and amend the budget. Dan Olsen **moved** to hold a public hearing to open and amend the budget. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

With no other business before the Council, Dennis Long **moved** to adjourn the meeting at 9:35 p.m. Robert Hall **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 12th DAY OF MAY 2016

BY: _____

ATTEST: _____